

## REQUEST FOR PE EXAM

Alabama State Board of Licensure for  
Professional Engineers and Land Surveyors  
PO Box 304451  
Montgomery, AL 36130-4451 (Mailing Address)  
www.bels.alabama.gov

### Board Use Only

Rec'd: \_\_\_\_\_

Receipt No. \_\_\_\_\_

### This form is for Approved Applicants Only.

\$200 exam fee made payable to PE & LS Fund  
**must be received by Jan. 15 for April exam**  
**must be received by July 1 for October exam**  
Exam fee is non-refundable and non-transferable.

**New Applicants who have not  
been approved by the Board:  
We will let you know when to  
send in the exam fee**

I wish to take the PE exam on \_\_\_\_\_ (dates on web site)

### Disciplines offered in Spring and Fall

Indicate below the following engineering discipline: Chemical, Civil, Electrical, Environmental, Mechanical or Structural I

\_\_\_\_\_

### Disciplines offered in the Spring only

Indicate below the following engineering discipline: Architectural or Naval Architecture/Marine

\_\_\_\_\_

### Disciplines offered in the Fall only

Indicate below the following engineering discipline: Agricultural, Control Systems, Fire Protection, Industrial, Mining/Mineral, Metallurgical, Nuclear or Petroleum

\_\_\_\_\_

**Exam location** (Birmingham or Mobile): \_\_\_\_\_

### Print name and current mailing address:

Name \_\_\_\_\_ Date: \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Yes No

☐☐

Have you been charged, convicted, or entered a plea of guilty, or nolo contendere under the First Offender Act for any felony, misdemeanor or any offense other than a minor traffic violation (DWI and DUI are not minor traffic violations) since your application was approved by the Board?

Daytime Telephone Number \_\_\_\_\_

Current Company Name \_\_\_\_\_

Email Address \_\_\_\_\_

**Admission cards will  
be mailed by NCEES  
21 days prior to the  
exam**

If you do not wish to be notified of this exam, you may use this form for later exams. It is your responsibility to contact this office regarding future exams.

If you fail to pass this exam, you will be required to file a re-exam request form and pay the re-exam fee in order to be notified of future exams.

Rule 330-X-8-.07 of the Administrative Code provides that an application will be closed after four attempts or five years, whichever occurs first. For further consideration after closing, a new application must be filed.

After the exam fee has been paid and the exams have been ordered, you may not be excused from the scheduled exam.

A financial obligation for the exam is incurred by the Board on your behalf, therefore, any unexcused absence from the scheduled exam will result in commitment of the exam fee which you have paid.

If an emergency (medical or death in the family) requires your absence from the exam, you may write to the Board Office and explain the particulars of the emergency.

### **RE-EXAM**

If you fail to appear for the exam, it is your responsibility to contact the Board office in writing regarding the next exam you wish to take.

If you fail to pass the exam, a re-exam form will be mailed with your results and you may apply for the next scheduled exam and pay the required exam fee as set by the Board.

If you fail to take and pass the exam within five years or four attempts, whichever occurs first, your application will be closed and you will be required to file a new application.

### **IMPORTANT**

NCEES/ELSEES is now administering all exams for the Alabama Board. If you have questions concerning a specific testing location, information that can be brought to the exam, or questions concerning your admission card, contact NCEES/ELSEES at (877) 536-7729, [www.els-examreg.org](http://www.els-examreg.org) or [www.ncees.org](http://www.ncees.org).

### **EXAM DATES**

**These dates are National exam dates and can not be changed**

#### **PE, PLS & ALLS**

April 21, 2006  
October 27, 2006  
April 20, 2007  
October 26, 2007  
April 11, 2008  
October 24, 2008

#### **FE & FLS**

April 22, 2006  
October 28, 2006  
April 21, 2007  
October 27, 2007  
April 12, 2008  
October 25, 2008